



# HARVARD MODEL CONGRESS

## SAN FRANCISCO 2020

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## STUDENT CODE OF CONDUCT

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**Advisors:** Please photocopy this form for each delegate and have students and parent/legal guardian sign it. Please email all completed forms to [sanfran@harvardmodelcongress.org](mailto:sanfran@harvardmodelcongress.org) by January 16, 2020.

**HMC San Francisco 2020 participants must take the issue of security very seriously to ensure a safe, successful conference. The Hilton and conference directors have established the following guidelines for conduct.**

**Please read and understand the following:**

1. We have two primary security concerns: student safety and hotel property. If you are responsible for any malicious damage to hotel property or endangering your own safety or the safety of any other person at the Hilton, **you and potentially your entire delegation will be immediately expelled from the hotel and conference.** Each delegate will be held legally and financially responsible for any damage to his or her hotel room. The hotel management may choose to prosecute people who damage property in any way.
2. The Hilton is a smoke free facility and thus smoking is prohibited anywhere in the hotel. Students may not possess drugs or alcohol in the hotel at any time during the four days of the conference. Conference staff and hotel security will have the authority to confiscate any drugs or alcohol in the possession of any HMCSF delegate. **Delegates found to possess or use drugs will be immediately expelled from the hotel and conference** and may be held criminally liable.
3. Theft of hotel, student, or other hotel guest property is unacceptable and will not be tolerated.



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4. Curfews will be strictly enforced. All students must be in their own rooms by HMCSF's designated times. Since hotel guests not involved with the conference are on every floor, there will be no late night runs to the soda machine, social gatherings, or delegation meetings.
5. **Noise level must be kept to a minimum at all times**, and delegates must not disturb other hotel guests.
6. *The above rules supplement those dictated by United States federal law, laws of the State of California, and laws and ordinances of the City of San Francisco, Hilton policy, your school policy, and common sense.* Violation of any of the above rules will result in the expulsion of the student(s) involved and potentially their entire school delegation. Harvard Model Congress San Francisco 2020 cannot accept any liability; faculty advisors are responsible for supervising the actions of their students, though ultimate responsibility rests with the students themselves. The Hilton has authorized HMCSF staff to exercise appropriate supervision of delegates, which may entail entry into delegates' rooms, but excludes searching of their persons.
7. Proper attire is vital to maintaining a high degree of professionalism and the atmosphere of our conference. During the conference, **HMCSF staff will enforce the dress code for delegates.** All students should dress in a professional manner. Women should wear a suit, dress, dress slacks, or skirt with a blouse or sweater. Men should wear a suit or a jacket and dress pants, with a dress shirt and tie. Student who do not obey the dress code will be required to change their attire. Jeans, sneakers, t-shirts, and baseball caps are unacceptable.
8. Students must wear their conference badges at all times for their own safety and for identification purposes.
9. Delegates are only permitted to be in the rooms to which they've been assigned - they may not be in other delegates' rooms. The only exception to this rule is for delegation meetings in the presence of a faculty advisor.

**Student Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_



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**Student Name** (*in print*): \_\_\_\_\_

**School:** \_\_\_\_\_

**Parent/Guardian Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_